

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **December 16, 2003**

AGENDA ITEM NO.: 3

CONSENT: **X**

REGULAR:

CLOSED SESSION:

(Confidential)

ACTION: **X**

INFORMATION:

ITEM TITLE: **Electoral Board/Registrar's Request For Supplemental Funding**

RECOMMENDATION:

Consider a request to amend the FY 2004 General Fund Budget and appropriate \$21,620 from the General Fund Reserve for Contingencies to provide supplemental funding to the Electoral Board/Registrar's Office for costs associated with the February 10, 2004, Democratic Presidential Primary, to print the ballots for the May 2004 City Council election, and for statewide training meetings for the Registrar and Deputy Registrar.

SUMMARY:

The Electoral Board/Registrar is requesting that City Council appropriate \$18,345 to cover the costs associated with the February 10, 2004 Democratic Presidential Primary. No funding for this primary was included in the FY2004 Budget, and it is estimated that it will cost \$18,345 to conduct the primary, i.e., \$16,000 for election officials' services, \$1,000 for election software reprogramming, \$900 for ballots, \$125 for telephone lines at the precincts, \$160 for absentee ballot postage, \$100 for supplies, and \$60 for Electoral Board mileage.

Although some funding was included in the FY2004 Budget for the May 2004 City Council election, \$1,800 additional funding is being requested to print the ballots for this election. This estimate is based on costs associated with the last City Council ward election.

The Registrar's Office FY 2004 Budget only included \$100 for Travel/Training. To date, \$231 has been incurred for travel expenses to Hampton, VA, for the Registrar to attend training (free) on the Vote Tally System software. Supplemental funding in the amount of \$1,475 is being requested to cover the expenses already incurred and to provide for additional training for the Registrar/Deputy Registrar to attend the Voter Registrars Association annual meeting and to attend training offered by the State Board of Elections.

PRIOR ACTION(S): December 2, 2003 Finance Committee meeting

FISCAL IMPACT: \$21,620 from the FY 2004 General Fund Reserve for Contingencies

CONTACT(S): Patricia M. Bower, Registrar, 847-1609

ATTACHMENT(S):

- Resolution

REVIEWED BY: lkp

RESOLUTION

BE IT RESOLVED That the FY 2004 General Fund Budget is amended and \$21,620 is appropriated from the General Fund Reserve for Contingencies for supplemental funding to the Electoral Board/Registrar's Office to fund \$18,345 needed for the February 2004 Democratic Presidential Primary, \$1,800 needed for printing the ballots for the May 2004 City Council election, and \$1,475 to cover the expenses already incurred and to provide for additional training for the Registrar/Deputy Registrar during the current fiscal year.

Introduced:

Adopted:

Certified:

Clerk of Council

202L